

General Guidance for SWCD Supervisors

Board Self-Evaluation

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Adapted from the [Field Guide to Developing and Operating Your Nonprofit Board of Directors](#).

The following table can be used by all board members to get an impression of how well the board is doing. The table is a rather basic form for board evaluation. But, if the evaluation is conducted wholeheartedly, the form should indicate how the board is generally doing in conducting its role.

Each member and the chief executive should complete the form about four weeks before a board retreat. Members attach suggestions about how the board could get higher ratings for any or all of the following (12) considerations. **Note for SWCDs: Supervisors can fill out the forms individually, and then go over the form at a monthly board meeting.**

Ideally, someone outside the organization receives the completed forms, collates the results and writes a report indicating the number of respondents who rated the board for each of the (12) considerations. **Note for SWCDs: Supervisors could ask a staff person to collate the results and provide a report for the board meeting.**

| | Considerations | 5 Very Good | 4 Good | 3 Average | 2 Fair | 1 Poor |
|---|--|-------------------|-----------|--------------|-----------|-----------|
| 1 | (SWCD) board has full and common understanding of the roles and responsibilities of a board | | | | | |
| 2 | (SWCD) board members understand the organization's mission and its products / programs | | | | | |
| 3 | structural pattern (board, committees, and staff) is clear | | | | | |
| 4 | (SWCD) board has clear goals and actions resulting from relevant and realistic strategic planning | | | | | |
| 5 | (SWCD) board attends to policy-related decisions which effectively guide operational activities of staff | | | | | |

| | | | | | | |
|----|---|--|--|--|--|--|
| 6 | (SWCD) board receives regular reports on finances/budgets, products/program performance and other important matters | | | | | |
| 7 | (SWCD) board effectively represents the organization to the community | | | | | |
| 8 | (SWCD) board meetings facilitate focus and progress on important organizational matters | | | | | |
| 9 | (SWCD) board regularly monitors and evaluates progress toward strategic goals and product/ program performance | | | | | |
| 10 | (SWCD) board regularly evaluates (staff) | | | | | |
| 11 | each member of the (SWCD) board feels involved and interested in the board's work | | | | | |
| 12 | all necessary skills, stakeholders and diversity are represented on the (SWCD) board | | | | | |

Please list the three to five points on which you believe the (SWCD) board should focus its attention in the next year. Be as specific as possible in identifying these points.

- 1.
- 2.
- 3.
- 4.
- 5.